



Etablissement privé d'enseignement supérieur

REGISTRATION FORM

Academic year 2019/2020

Mrs

Mr

Name

Last name

Home country

Occupation

Date of birth

Place of birth

Current address

Postcode

City

Mobile phone No.

E-mail

\*I am registering for the language course below:

- French language, culture and society
French for specific objectives (FSO)
Training for FFL teachers
University preparation courses
Preparation to the TCF, DELF and DALF examinations

Standard (15h/week) [ ] Intensive (20h/week) [ ]

Time period: from /to

Institut STRALANG
16 rue Jean-Henri Schnitzler 67000 Strasbourg FRANCE
Tél : +33 (0)3. 88. 31. 48. 38 Fax : +33 (0)9. 59. 72. 23. 06
www.stralang.com

Monthly	<input type="checkbox"/>
Number of months *: 2 - 4 - 6 - 7 - 8 - 9 *Please circle your choice	<input type="checkbox"/>
Quarterly (3 months)	<input type="checkbox"/>
Half-year (5 months)	<input type="checkbox"/>
Annual (10 months)	<input type="checkbox"/>

**Short registration survey:**

**How did you hear about STRALANG?**

**Estimated language level:**

- None A0

- Elementary A1

- Pre-Intermediate A2

- Intermediate B1

- Upper Intermediate B2

- Advanced C1

**Have you ever studied French before and what textbook(s) did you use?**

**Why do you want to learn French ?**

**Documents to be included with the registration form:**

- 1) Copy of a piece of identification
- 2) 1 identification photograph
- 3) Copy of your high-school diploma
- 4) Completed and signed registration form
- 5) Registration fee

The collected information is required for registration. They are for our own computer records and are intended for our secretariat at Stralang Institute. According to article 39 of the French "Loi informatique et libertés" of 6 January 1978 amended in 2004, you may exercise your right to access or modify your personal data. To exercise this right, please contact our secretariat located at 16 rue Jean-Henri Schnitzler 67000 Strasbourg. You may also oppose the processing of your personal data for legitimate reasons.

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## **GENERAL CANCELLATION POLICY**

### **Withdrawal and Reimbursement**

Any request for withdrawal and reimbursement must be in written form. You may be reimbursed in a case of force majeure when the registration is cancelled within 30 days before the starting date of the course or in the case of an anticipated departure. In that case, the school may consider a 50% reimbursement only if supporting documents are presented and if the request has been approved by STRALANG. Professional motives and obligations are not considered as cases of force majeure.

After the final registration, if the student began to attend classes, no refund can be made regardless the reason of the cancellation.

The school reserves itself the right to modify or cancel any course at any moment. If the school finds itself forced to cancel a course, the school will do its best to offer an alternative course to the student.

Private Classes: Any cancellation or rescheduling of a class by the student must imperatively be done before noon the day before the scheduled class; otherwise, the class will be charged to the student.

I have read and agree to the General Cancellation Policy

I have read and agree to the [Privacy Statement](#).

**Date :**

**Signature :**

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